

## **UNEG 2018 Annual General Meeting (AGM) Agenda**

### **Introduction**

The 2018 Evaluation Week, which will take place in Rome between 7th and 11th May, 2018, will provide a unique forum for UNEG members to get together, face-to-face, to share and exchange latest activities, best practices and lessons and knowledge in evaluation. The 2018 Evaluation Week is organized with the support of the Rome-based UNEG member organizations.<sup>1</sup>

As part of the Evaluation Week, a two-day Annual General Meeting (AGM) will be convened. The AGM provides an important business forum to review UNEG's current work and discuss its upcoming strategies and work programmes.

**Venue:** Room Iraq A235, FAO Headquarters, Rome, Italy

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<sup>1</sup> There are three UNEG member agencies in Rome, Italy: FAO, IFAD and WFP.

## UNEG 2018 Annual General Meeting (AGM) Agenda

### Day 1. Thursday 10th May 2018

\*The exact time of each item is subject to change.

Time	Session Details	Session Chair
8:30 am – 9:00 am	<b>Arrival</b>	
9:00 am – 9:30 am	<b>Opening Session</b> <ul style="list-style-type: none"> <li>Welcome remarks by Maria Helena Semedo, FAO Deputy Director-General</li> <li>Opening remarks by Susanne Frueh, UNEG Chair</li> <li>Guest speaker presentation: SDGs and oversight, by Heidi Mendoza, OIOS Under-Secretary-General</li> <li>Adoption of the AGM 2018 Agenda</li> <li>Logistics arrangement announcements</li> </ul> <p>Documents:</p> <ul style="list-style-type: none"> <li><a href="#">2018 EvalWeek Logistics Note</a></li> <li>Please find <a href="#">Policy on Approval Processes for UNEG documents</a> for reference</li> </ul>	Arild Hauge, UNEG Executive Coordinator
9:30 am – 1:00pm	<b>Session 1: UNEG activities 2017-2018</b> *The goal of this session is to review the UNEG work progress 2017-2018  <b>9:30am – 9:50am Executive Coordinator Report</b>  <b>Documents:</b> <ul style="list-style-type: none"> <li>- <a href="#">Executive Coordinator's Annual and Financial Report 2017-2018</a></li> </ul> <b>9:50am – 1:00pm UNEG SO Work Progress &amp; Strategic Issues</b>  Vice Chairs and WG conveners present their respective SOs: progress, challenges, emerging issues and proposed next steps  <b>Strategic Objective 1 (SO1)</b> Evaluation functions and products of UN entities meet the UNEG Norms and Standards for evaluation  <ul style="list-style-type: none"> <li>- Introduction: Andrea Cook, UNEG Vice Chair</li> </ul>	

	<ul style="list-style-type: none"> <li>- Professionalization sub-group highlights &amp; next steps: Susanne Mattsson (UNFPA) and Jacqueline Flentge (WFP), co-Conveners</li> <li>- Peer Review sub-group highlights &amp; next steps: Michael Spilsbury (UNEP) and Inga Sniukaite (UN Women), co-Conveners</li> </ul> <p>Documents:</p> <ul style="list-style-type: none"> <li>o <a href="#">Modalities for evaluating, reviewing or assessing an Evaluation Function</a></li> <li>o <a href="#">Background note on the UNEG peer review mechanism</a></li> </ul> <ul style="list-style-type: none"> <li>- Decentralized Evaluation Interest Group highlights &amp; next steps: Alexandra Chambel (UNFPA) and Adan Ruiz Villalba (WIPO), co-Conveners</li> <li>- Ethics and Code of Conduct Guidance Taskforce: Gaby Duffy (WFP), convener</li> </ul> <p>11:00-11:30 Group Photo &amp; Coffee Break</p> <p><b>Strategic Objective 2</b> (SO2) UN entities and partners use evaluation in support of accountability and programme learning</p> <ul style="list-style-type: none"> <li>- Introduction: Oscar Garcia, UNEG Vice Chair</li> </ul> <p><b>Strategic Objective 3</b> (SO3) Evaluation informs UN system-wide initiatives and emerging demands</p> <ul style="list-style-type: none"> <li>- Introduction by Indran Naidoo, Vice Chair</li> <li>- Gender Equality &amp; Human Rights sub-group highlights &amp; next steps: Messay Tassew (UN Women) and Sabas Monroy (OHCHR), co- Conveners</li> </ul> <p>Document:</p> <ul style="list-style-type: none"> <li>o <a href="#">Revised UN-SWAP Evaluation Performance Indicator Technical Note and Scorecard</a> (approved Guidance document)</li> <li>o <a href="#">Draft Guidance on Evaluating Institutional Gender Mainstreaming</a></li> </ul>	
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	<ul style="list-style-type: none"> <li>- Humanitarian Evaluation Interest Group highlights &amp; next steps: Francesca Bonino (UNHCR) and Elise Benoit (WFP), co-Conveners</li> <li>- Culture and Evaluation Interest Group highlights &amp; next steps: Amir Piric (UNESCO), Convener</li> </ul> <p>Document: <a href="#">Development of Culturally Responsive Criteria for Evaluations Concept Note</a></p> <ul style="list-style-type: none"> <li>- SDG Working Group highlights, SDG roadmap &amp; next steps: Indran Naidoo, SO3 Vice Chair and Group Convener</li> <li>- System-wide Initiatives</li> </ul> <p><b>Strategic Objective 4 (SO4)</b> UNEG benefits from and contributes to an enhanced global evaluation profession</p> <ul style="list-style-type: none"> <li>- Highlights and next steps (incl. gaps, challenges, and emerging issues): Masahiro Igarashi, UNEG Vice Chair</li> </ul> <p>Documents:</p> <ul style="list-style-type: none"> <li>- <a href="#">Draft UNEG Partnership Strategy</a></li> </ul>	
1:00 pm – 2:00 pm	<b>Lunch break</b>	
2:00 pm – 5:30 pm	<b>Session 2: Discussion on Strategic Issues</b>  3:30 -4pm Coffee break	Chair: Susanne Frueh, UNEG Chair
6:00pm-8:00pm	<b>UNEG Reception</b> at FAO terrace	

## Day 2. Friday 11th May 2018

Time	Session Details	Session Chair
8:30 am-9:00am	<b>Arrival</b>	
9:00am-1:00pm	<b>Session 2: Continuation of Discussion on Strategic Issues based on Day 1 discussion (if applicable)</b>	Chair: Susanne Frueh, UNEG Chair

	<p><b>Session 3: A Roadmap for UNEG</b></p> <p>* The goal of this session is to discuss the findings and recommendations of UNEG Midterm Review report and the way forward</p> <p><b>Documents:</b></p> <ul style="list-style-type: none"> <li>- <a href="#">DRAFT Final Report Midterm Review of UNEG Strategy</a></li> <li>- <a href="#">Annex A-H</a></li> <li>- <a href="#">Annex I</a> Inception Report</li> <li>- <a href="#">Annex J</a> Detailed Findings</li> <li>- <a href="#">Comments Audit Trail</a></li> </ul> <p>10:30am -11:00am Coffee break</p>	
1:00pm – 2:00pm	Lunch break	
2:00pm – 4:30pm	<p><b>Session 3: A Roadmap for UNEG (continued)</b></p> <p>3:00-3:30pm Coffee break</p>	Chair: Susanne Frueh, UNEG Chair
4:30 pm – 5:30 pm	Executive Group meeting	